

The Manager
Community Bank

Date: _____

_____ Branch/ Sub-branch

Subject: Activation of dormant Account

I/We would like to activate the below mentioned account, which became "Dormant" due to the following reason:

Account Number:

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Account Title: _____

Present Address:

Cell Number:

E-mail address (if any):

Authorized Signature

Authorized Signature

Signature Verified
(full signature with seal)

BANK USE ONLY

At Branch Level:

Received by: _____ Date & Time: _____

Initiated by (GB Officials)

Authorized by (BOM / BM)

At Operations Level:

Checked & CBS maintained by

Authorized by

Enclosure:

- Proof of change of static data (if any)
- Authentication of cell phone number (if changed)
- Renewed TP & KYC (if applicable)