



# WE ARE LOOKING FOR PROFESSIONALS

Community Bank Bangladesh Limited, a concern of Bangladesh Police Kallyan Trust, is established with a vision to serve communities to progress with the tailor made secured solutions abiding by the highest level of corporate governance and trust. It aims to contribute in the economic growth of the country by providing financial products & services to the communities across geographies. State-of-the-art Core Banking System will enable the operation to manage centrally in optimum magnitude. Community Bank runs on its three core building blocks i.e. Trust, Security and Progress.

The Bank is looking for dynamic and hardworking professionals to build up its entry and mid-level management team.

**Department: Alternative Delivery Channel**

**Position:** ADC Operations Team Leader (FAVP/SPO)

**Experience:** Minimum 6 years of related experience in leading commercial banks.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Department: Alternative Delivery Channel**

**Position:** Call Center Team Leader (PO/SO)

**Experience:** Minimum 4 years of related experience in leading commercial banks.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Department: Alternative Delivery Channel**

**Position:** ADC Replenishment Officer (AO/TO)

**Experience:** Minimum 2 years of related experience in leading commercial banks.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Department: Alternative Delivery Channel**

**Position:** Reporting & Reconciliation Officer (PO/SO)

**Experience:** Minimum 3 years of related experience in leading commercial banks.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Department: Alternative Delivery Channel**

**Position:** Card Personalization Officer (AO/TO)

**Experience:** Minimum 2 years of related experience in leading commercial banks.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Division: Finance and Accounts**

**Position:** Bangladesh Bank Reporting Officer (PO/SO)

**Experience:** Minimum 4 years hands-on experience in Bangladesh Bank Reporting in Banks or NBFIs.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university.

**Division: Human Resources**

**Position:** HR Operations (PO/SO)

**Experience:** Minimum 4 years hands-on experience in relevant area in Banks or other Financial Institutions.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university.

**Special Requirements:** Incumbent must have sound IT skills.

Working experiences in similar functions will be given preference.

**Division: Internal Control & Compliance**

**Position:** Head of Audit & Inspection (SAVP/AVP)

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record. Qualification of ACCA/CMA/CA will be given preference.

**Experience:** Minimum 8 years working experience in leading commercial banks.

**Special Requirements:** Minimum 4 years working experience in audit and inspections unit /department in reputed foreign or local bank with expertise in General Banking, Credit Operations and Foreign Trade. Candidate must have IT related knowledge and ability to operate core banking software. Working experience in Finacle will be given preference.

**Division: Internal Control & Compliance**

**Position:** Audit & Inspection Officer, Credit/Foreign Trade (FAVP/SPO)

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Experience:** Minimum 6 years working experience in audit and inspections in reputed foreign or local Bank with expertise in credit/foreign trade.

**Special Requirements:** Candidate must have sound IT related knowledge and ability to operate core banking software. Working experience in Finacle will be given preference.

**Division: Internal Control & Compliance**

**Position:** Audit & Inspection Officer, General Banking (SPO/PO)

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Experience:** Minimum 4 years working experience in audit and inspections unit in reputed foreign or local bank with expertise in General Banking.

**Special Requirements:** Incumbent must have sound IT related knowledge and ability to operate core banking software. Working experience in Finacle will be given preference.

**Division: Internal Control & Compliance**

**Position:** Monitoring Officer (SPO/PO)

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Experience:** Minimum 4 years working experience in monitoring unit in leading commercial banks.

**Special Requirements:** Incumbent must have sound IT related knowledge and ability to operate core banking software. Working experience in Finacle will be given preference.

**Division: Internal Control & Compliance**

**Position:** Compliance Officer (SPO/PO)

**Experience:** Minimum 4 years working experience in compliance unit in leading commercial banks.

**Education:** Master's in Business, Economics, Bank Management, or any other suitable subject from any reputed university. No third division/class in academic record.

**Special Requirements:** Incumbent must have IT related knowledge and ability to operate core banking software. Typing skills in Bangla & English is mandatory.

**Competencies & Skills:**

- Smart, team player, paired with agile mindset and can-do attitude.
- Excellent communications and presentation skills.
- Excellent skills in Microsoft Office.

**How to apply:** Interested candidates, who fulfill the eligibility requirements, are requested to visit [www.bdjobs.com](http://www.bdjobs.com) and apply online by 31 July 2019. No hardcopy of the application will be accepted.

\*Conditions Apply



Community Bank

• Trust • Security • Progress